

## **MIDDLESEX ACCESSIBILITY ADVISORY COMMITTEE**

### **MINUTES**

Monday, July 17, 2023, 10:00 AM  
Middlesex County Building  
399 Ridout Street North, London

Members Present      Councillor Brennan  
                                Warden Burghardt-Jesson  
                                Michele Ivanouski  
                                Leslie-Anne Steeper-Doxtator  
                                Jerrica Gilbert

Members Absent      Councillor Mayhew  
                                Nancy Wickerson-Harmer

Also Present:          Sarah Savoie, Accessibility Coordinator  
                                Paul Shipway, Legislative Services Manager/Clerk

#### **1. CALL TO ORDER**

Chair Brennan called the meeting to order at 10:00am.

#### **2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None.

#### **3. MINUTES**

3.a      Minutes of the March 13, 2023 meeting of the Middlesex Accessibility Advisory Committee

Moved by Jerrica Gilbert

Seconded by Michele Ivanouski

THAT the Minutes of the March 13, 2023 meeting of the Middlesex Accessibility Advisory Committee be approved as presented.

Carried

#### **4. ACTION ITEMS**

##### **4.a Accessibility Policy and Procedures Changes**

Report from Sarah Savoie, Accessibility Coordinator

Moved by Jerrica Gilbert

Seconded by Leslie-Anne Steeper-Doxlator

THAT the Middlesex Accessibility Advisory Committee approve the changes made to the Middlesex County Accessibility Policy and recommend that the report and policy be forwarded to County Council for approval;

AND THAT the Middlesex Accessibility Advisory Committee approve the discontinuation of the following Accessibility Procedures and incorporation of the procedures into the Middlesex County Accessibility Policy, and recommend it be forwarded to County Council for approval.

Procedures:

- Accessibility Feedback Procedure
- Accessibility Training Procedure
- Request for Accessible Formats and Communication Supports Procedure
- Service Animals in the Workplace Procedure
- Support Person Procedure

Carried

##### **4.b Design Criteria for Bus Stops and Bus Shelters**

Report from Sarah Savoie, Accessibility Coordinator

Moved by Warden Burghardt-Jesson

Seconded by Leslie-Anne Steeper-Doxlator

THAT the Middlesex Accessibility Advisory Committee approve the current design criteria for bus stops and bus shelters.

Carried

**5. CORRESPONDENCE AND INFORMATION ITEMS**

- 5.a Inclusion of Transportation in Joint Multi-Year Accessibility Plan  
Report from Sarah Savoie, Accessibility Coordinator
  - 5.b Accessibility Checklist for Local Municipalities
  - 5.c General Accessibility Information Update  
Update provided by Sarah Savoie, Accessibility Coordinator
    - 5.c.1 Upcoming Thames Centre Projects
      - 5.c.1.1 Phase 2 of the Inclusive Playground (in Dorchester Park)
      - 5.c.1.2 Thorndale Park Walking Paths (in Thorndale Park)
      - 5.c.1.3 Renovations to the Seniors Centre (in Dorchester Park)
    - 5.c.2 Review of YMCA Project
    - 5.c.3 Desk Audits and Update to LMPs
    - 5.c.4 Updating Guides
      - Moved by Jerrica Gilbert
      - Seconded by Warden Burghardt-Jesson
- THAT Items 5.a. to 5.c. be received for information
- Carried

**6. INQUIRIES**

None.

**7. NEW BUSINESS**

None.

**8. ADJOURNMENT**

Moved by Jerrica Gilbert

Seconded by Leslie-Anne Steeper-Doxtator

THAT the meeting adjourn at 10:37 am.

Carried

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Paul Shipway, County Clerk

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John Brennan, Chair