



Committee of the Whole

Meeting Date: September 12, 2023

Submitted by: Paul Shipway, Acting Manager of Legislative Services/County Clerk

Subject: 2024 Middlesex County Council and Library Board Meeting Calendar

BACKGROUND:

By-law No. 7208, the Procedural By-law, directs that:

7.0 The Clerk shall, by September 30th of each calendar year, submit a schedule of the upcoming meetings for the following Council year for consideration and adoption by Council.

7.1 Unless otherwise decided by Council, regular meetings of Council shall be held:

- a) on the second and fourth Tuesday of each month at the hour of 1:00pm, except in the months of January, February, July and August when Council will meet only once per month; and*
- b) in accordance with the approved annual calendar noted in section 7.0, above.*

7.2 Despite section 7.1, the time and date of individual regular meetings may be varied by the Warden.

7.3 All meetings of Council shall be held in the Council Chamber at the Middlesex County Building or at such other place as specified in the Agenda.

ANALYSIS:

The 2024 Middlesex County Council and Library Board Meeting Calendar, attached hereto, is created in accordance with the Procedural By-law and follows the format of previous years.

Middlesex County Library Board meetings are scheduled for January, March, May, September, October, November and December with a 10:30 am start time.

There will be only one meeting in April, to accommodate the Good Roads Conference.

The Inaugural is tentatively scheduled for Thursday, December 5, 2024.

For informational purposes, the 2024 municipal conference schedule is as follows:


2024 Conference Dates		
Conference	Dates	Location
ROMA	January 21 – 23, 2024	Toronto, ON
Good Roads	April 21 – 24, 2024	Toronto, ON
OSUM	May 1 – 3, 2024	Orillia, ON
FCM	June 6 – 9, 2024	Calgary, AB
AMO	August 18 – 21, 2024	Ottawa, ON

FINANCIAL IMPLICATIONS:

No direct immediate financial impacts.

ALIGNMENT WITH STRATEGIC FOCUS:

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Focus	Goals	Objectives
Promoting Service Excellence 	Innovate and transform municipal service delivery	<ul style="list-style-type: none">• Anticipate and align municipal service delivery to emerging needs and expectations• Engage, educate and inform residents, businesses, and visitors of county services and community activities• Strengthen our advocacy and lobbying efforts with other government bodies

RECOMMENDATION:

THAT the 2024 Middlesex County Council and Library Board Meeting Calendar Report be received for information;

AND THAT Council adopt the 2024 Middlesex County Council and Library Board Meeting Calendar;

AND THAT the 2024 Middlesex County Council and Library Board Meeting Calendar be circulated to County Councillors and local municipalities.