

## **MIDDLESEX LIBRARY BOARD**

### **MINUTES**

Tuesday, June 22, 2021, 10:30 AM  
Middlesex County Building  
399 Ridout Street North, London

Members Present      Warden Burghardt-Jesson  
                                 Councillor Richards  
                                 Jim Maudsley  
                                 Marigay Wilkins  
                                 Ruth Adams

#### **1. CALL TO ORDER**

Chair Maudsley called the meeting to order at 10:35 a.m.

#### **2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST**

None.

#### **3. MINUTES**

##### **3.a Minutes of the Middlesex County Library Board - May 25, 2021**

The draft minutes were amended to reflect Warden Burghardt-Jesson's absence from the May 25, 2021 meeting.

Moved by Councillor Richards

Seconded by Ruth Adams

THAT the Minutes of the Middlesex County Library Board meeting held on May 25, 2021, be approved as amended.

Carried

#### **4. VISIONING TOPIC**

##### **4.a Early Years Programs & Services Strategic Planning Process**

Presentation by Nadine Devin, Early Years Project Manager, and Shauna Dereniowski, Child & Youth Librarian.

## **5. ACTION ITEMS**

### **5.a Library Lending Kiosk Project**

Report from Lindsay Brock, Director of Library Services.

Moved by Marigay Wilkins

Seconded by Warden Burghardt-Jesson

THAT the Middlesex County Library Board approve the purchase of the NovelBranch lending kiosk from Convergent Library Technologies, and that the Director of Library Services be given authority to execute the agreement.

Carried

### **5.b Thorndale Library Outdoor Space**

Report from Nadine Devin, Early Years Project Manager.

Moved by Councillor Richards

Seconded by Ruth Adams

THAT the Library Board approve the allocation of \$18,000 from the Murray Eugene Elliott reserve fund to support the Thorndale outdoor spaces project for library and EarlyON programming.

Carried

## **6. CORRESPONDENCE AND INFORMATION ITEMS**

### **6.a System Circulation and Internet 2021-2020**

### **6.b Accounts Payable to June 14, 2021 totalling \$76,483.68**

### **6.c Newspaper Articles Concerning Middlesex County Libraries - April to June 2021**

### **6.d System Curbside Pickup and Internet Appointments 2021-2020**

### **6.e System Wide Programs May 2021**

### **6.f Social Media Statistics May 2021**

### **6.g EarlyON Virtual Programs - March 1 to May 31, 2021**

### **6.h Wifi Hotspot Lending Project Update**

Report from Zoe Reilly-Ansons, Interim Library Technologies Specialist.

6.i Early Years Programs and Services Action Plan

6.j Library Activity Report

Report from Lindsay Brock, Director of Library Services.

6.k Statement of Revenue and Expenditure to May 31, 2021

Moved by Councillor Richards

Seconded by Ruth Adams

THAT Items 6.a through 6.k be received for information.

Carried

## **7. INQUIRIES**

Chair Maudsley asked Kathy Bunting how she planned to enjoy her retirement.

## **8. NEW BUSINESS**

8.a Appointment of Secretary to the Middlesex County Library Board

Chair Maudsley personally thanked Kathy Bunting for all of her help with the Library Board over the years. Long before she was secretary she also helped the library board with numerous things. Kathy has been a joy to work with for years - always efficient and on top of everything.

Kathy Bunting thanked Chair Maudsley for his kind words.

Moved by Marigay Wilkins

Seconded by Ruth Adams

THAT Marcia Ivanic be appointed Secretary to the Middlesex County Library Board upon the retirement of Kathy Bunting, effective July 1, 2021.

Carried

8.b Next Meetings

10:30 a.m., September 28, 2021

10:30 a.m., November 23, 2021

10:30 a.m., December 14, 2021

**9. BY-LAWS**

9.a Confirming By-law #14-LIB

Moved by Councillor Richards

Seconded by Ruth Adams

THAT first and second reading of the Confirming By-law be given.

Carried

Moved by Marigay Wilkins

Seconded by Councillor Richards

THAT third and final reading of the Confirming By-law be given.

Carried

**10. ADJOURNMENT**

Moved by Ruth Adams

Seconded by Councillor Richards

THAT the meeting adjourn at 11:33am.

Carried

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Kathleen Bunting, County Clerk

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Jim Maudsley, Chair