

# MIDDLESEX-LONDON EMERGENCY MEDICAL SERVICES AUTHORITY

## MINUTES

*(TO BE APPROVED)*

Monday, January 16, 2023, 12:30 PM  
MLPS Headquarters  
1035 Adelaide St S, London, ON N6E 1R4

Members Present      Bill Rayburn  
                                Cathy Burghardt-Jesson  
                                Brian Ropp  
                                Mike McGuire  
                                Sue Stevenson

Also Present            Neal Roberts, Chief MLPS  
                                Marci Ivanic, Legislative Services Manager/Clerk  
                                Adam Bennett, Deputy Chief  
                                Colin Heise, MLPS - Commander  
                                Kelly Dolbear, MLPS - Commander

### 1.     **CALL TO ORDER**

Executive Chair Rayburn called the meeting to order at 12:30pm.

### 2.     **PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST**

None.

### 3.     **MINUTES**

3.a     Closed Meeting Minutes of the August 19, 2021, August 26, 2021, December 15, 2021, March 8, 2022, and April 26, 2022 meetings of the MLEMS Authority Board

Moved by Brian Ropp

Seconded by Cathy Burghardt-Jesson

THAT the Closed Meeting Minutes of the August 19, 2021, August 26, 2021, December 15, 2021, March 8, 2022, and April 26, 2022 meetings of the MLEMS Authority Board be approved as presented.

Carried

3.b Minutes of the May 11, 2022 meeting of the MLEMS Authority Board

Moved by Cathy Burghardt-Jesson

Seconded by Brian Ropp

THAT the Minutes of the May 11, 2022 meeting of the MLEMS Authority Board be approved as presented.

Carried

**4. ACTION ITEMS**

4.a MLEMS Authority Board Code of Conduct

Report from Marci Ivanic, Legislative Services Manager/County Clerk

Moved by Mike McGuire

Seconded by Brian Ropp

THAT the MLEMS Authority Board Code of Conduct report be received for information.

Carried

4.b 2023 Draft Budget Estimate

Presentation from Neal Roberts, Chief MLPS

Moved by Mike McGuire

Seconded by Brian Ropp

THAT the Draft 2023 Estimates for Middlesex-London Emergency Medical Services Authority operating as the Middlesex-London Paramedic Service in the amount of \$61,385,275.26 be approved as presented;

THAT the Draft 2023 Estimates be forwarded to the Middlesex County Budget Committee; and

THAT a copy of this resolution be provided to the City of London.

Carried

4.c Disposal of Decommissioned Stair Chairs

Report from Kelly Dolbear, Logistics Commander, MLPS

Moved by Cathy Burghardt-Jesson

Seconded by Mike McGuire

THAT the disposal of thirty (30) decommissioned stair chairs through the government surplus site govdeals.ca be approved; and

THAT any proceeds be deposited into capital reserves.

Carried

4.d Decommissioned Ferno PAC RACS

Report from Kelly Dolbear, Logistics Commander, MLPS

Moved by Mike McGuire

Seconded by Sue Stevenson

THAT the 40 decommissioned Pac Racs be disposed through the government surplus site govdeals.ca or through scrap metal; and

THAT any proceeds be deposited into capital reserves.

Carried

**5. CORRESPONDENCE AND INFORMATION ITEMS**

5.a Letter from Ministry of Health re: Land Ambulance Services Grant 2022 - September 9, 2022

5.b Letter from Ministry of Health re: Dedicated Offload Nurses Funding - September 9, 2022

Moved by Brian Ropp

Seconded by Sue Stevenson

THAT Items 5.a. and 5.b. be received for information.

Carried

**6. INQUIRIES**

None.

**7. NEW BUSINESS**

C. Burghardt-Jesson announced that Premier Ford will be making an announcement at MLPS Headquarters on Friday, January 20, 2023 and invited Board members to attend.

**8. BY-LAWS**

8.a #2023-01 - A BY-LAW to Confirm the Proceedings of the January 16, 2023 Meeting

Moved by Mike McGuire

Seconded by Cathy Burghardt-Jesson

THAT the by-law be given first and second reading.

Carried

Moved by Sue Stevenson

Seconded by Brain Ropp

THAT the by-law be given third and final reading.

Carried

**9. NEXT MEETINGS**

**10. ADJOURNMENT**

Moved by Mike McGuire

Seconded by Brian Ropp

THAT the meeting adjourn at 3:29 pm.

Carried

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Marci Ivanic, Secretary

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Bill Rayburn, Executive Chair