Committee of Whole

Meeting Date: **May 11, 2021**

Submitted by: **Brent Kerwin, Strathmere Lodge Administrator**

SUBJECT: **APPROVED CAPITAL BUDGET PROJECT – REPLACEMENT OF STRATHMERE LODGE'S BUILDING ACCESS CONTROL SYSTEM**

BACKGROUND:

The Lodge was re-built in 2006 with a building access control system that automates the control of entry into and out of designated areas. A building access control system determines who is allowed to enter or exit, where they are allowed to exit or enter, and when they are allowed to enter or exit. The main elements of a building access control system are: tags/cards/fobs; tag/card/fob reader; key pads; and an access control panel.

The current building access control system at The Lodge is an essential component of keeping Lodge residents safe, which is a cornerstone of the province's Long Term Care Homes legislation.

Council approved The Lodge's 2021 capital budget, including the replacement of The Lodge's building access control system, given that the system is losing the ability to re-program door opening/closing time preferences and new/existing fobs.

ANALYSIS:

The Lodge requested proposals using Bids & Tenders. The process closed on Monday, April 12, 2021.

Seven (7) proposals were received and evaluated by Strathmere Lodge. Evaluation criteria included: Strength of Mandatory Requirements, Experience and Qualifications of The Company; Implementation Plan and Timeframe for The Project; Overall Thoroughness/Professionalism of The Proposal; and Price.

The proposal submitted by KR Communications Ltd. ranked higher in the evaluation than the other proposals, and is within the budget approved by Council.

FINANCIAL IMPLICATIONS:

The project will be completed within the approved Council amount of $100,000.

ALIGNMENT WITH STRATEGIC FOCUS:

This purchase will ensure that Strathmere Lodge continues to provide service excellence for the residents of The Lodge and the citizens of Middlesex County.

Strategic Focus	Goals	Objectives
Cultivating Community Vitality	Advance a diverse, healthy, and engaged community across Middlesex County	• Promote and support community wellness • Innovate social and community services
Connecting Through Infrastructure	Ensure communities are built on a sustainable foundation that is connected and thriving	• Commit to a sound asset management strategy to maintain and fund critical infrastructure • Use County infrastructure in an innovative way to provide a seamless service experience for residents
Promoting Service Excellence	Innovate and transform municipal service delivery	• Anticipate and align municipal service delivery to emerging needs and expectations

RECOMMENDATION:

That County Council approve Strathmere Lodge entering into an agreement with KR Communications Ltd. in order to replace The Lodge's Building Access Control System at a cost of $77,898.00 before taxes.