



County Council

Meeting Date: **October 26, 2021**
Submitted by: **Neal Roberts, Chief, Middlesex-London Paramedic Service**
SUBJECT: **REQUEST FOR PROPOSAL FOR 5 YEAR MASTER PLAN**

BACKGROUND:

On July 28, 2021 Middlesex-London Paramedic Service issued a request for proposal (RFP) seeking a qualified consultant to prepare a 5-year Master Plan and Summary of such Plan for Middlesex-London Paramedic Service, which will serve as an informative tool to address emerging issues and future opportunities.

The 5-year Master Plan will comprehensively assess the capabilities of Middlesex-London Paramedic Service, inform service planning that will ensure long-term capability, provide a forward-going systematic approach for the provision of high quality Paramedic Services and serve as a strategic blueprint/objective basis for Middlesex-London Paramedic Service deliberations in respect to future needs and budget planning.

Middlesex-London Paramedic Service completed a fair and thorough evaluation and the process has identified a successful proponent.

ANALYSIS:

Five proponents (Pomax Consulting Inc., WMC Management Services Alberta Inc., ORH, Apex Pro Consulting Inc. and Emergency Management and Training Inc.) were evaluated in detail by the Evaluation Committee.

Areas of evaluation included relevant experience, qualifications, pricing model and the strength upon which proposed methods in the proposal provide for the objectives of the 5-year master plan.

The Evaluation Committee, after ranking all proponents, is recommending the RFP award be made to ORH.

The bid price submitted by ORH to complete the 5-year master plan was \$159,800 plus HST.

ALIGNMENT WITH STRATEGIC FOCUS:

This report aligns with the following Strategic Focus, Goals, or Objectives: Promoting Service Excellence. Middlesex-London Paramedic Service continues to review service performance as well as current and future needs to ensure that Middlesex-London Paramedic Service is resourced properly to make certain that the citizens of Middlesex County and the City of London continue to receive excellent care.

RECOMMENDATION:

That Middlesex County Council authorize and direct the Chief of Middlesex-London Paramedic Service to execute a contract with the successful proponent.