

**COUNTY ROAD AND BRIDGE ASSUMPTION STUDY TECHNICAL STEERING  
COMMITTEE  
MINUTES**

Friday, June 6, 2025, 9:00 AM  
Virtual Meeting

Members Present      Warden Ropp  
                                 Councillor Smibert  
                                 Andrew Giesen, Municipality of Middlesex Centre  
                                 Mauro Castrilli, Municipality of Southwest Middlesex  
                                 Ryan Hillinger, Engineering Supervisor  
                                 Chris Traini, County Engineer / Deputy CAO

Members Absent      Councillor DeViet

**1. CALL TO ORDER**

Chair Ropp called the meeting to order at 9:00am.

**2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

None.

**3. MINUTES**

3.a      Minutes of the February 4, 2025 County Road and Bridge Assumption Study Technical Steering Committee

Moved by Councillor Smibert

Seconded by Mauro Castrilli

THAT the Minutes of the Minutes of the February 4, 2025 Meeting of the County Road and Bridge Assumption Study Technical Steering Committee be approved as presented.

Carried

#### **4. ACTION ITEMS**

##### **4.a Executive Summary of County Road and Bridge Assumption Study Technical Steering Committee Recommendations**

Report from Chris Traini, County Engineer

A. Giesen joined the meeting at 9:07am.

Moved by Councillor Smibert

Seconded by Ryan Hillinger

THAT the roads identified in *Appendix "A"* be added to the County Road system upon receipt of a Council resolution passed by the applicable local municipality:

1. authorizing the transfer of the road(s);
2. confirming there is no debt on the road(s) to be transferred or agreeing to pay the County's obligation under the *Municipal Act*, and
3. agreeing to pay the County for the capital and maintenance costs as outlined in *Appendix "A"*.

AND THAT the transfer occur as of September 1, 2025.

Carried

#### **5. CORRESPONDENCE AND INFORMATION ITEMS**

None.

#### **6. INQUIRIES**

None.

#### **7. NEW BUSINESS**

None.

**8. ADJOURNMENT**

Moved by Mauro Castrilli

Seconded by Ryan Hillinger

THAT the meeting adjourn at 9:19am.

Carried

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Marci Ivanic, County Clerk

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Brian Ropp, Warden/Chair