

MIDDLESEX-LONDON PARAMEDIC SERVICES AUTHORITY BOARD

MINUTES

To be approved

Friday, January 24, 2025, 9:00 AM
Middlesex County Building
399 Ridout Street North, London

Members Present Brian Ropp
 Cathy Burghardt-Jesson
 Mike McGuire
 Susan Stevenson
 John Brennan

1. CALL TO ORDER

Chair Ropp called the meeting to order at 9:07am.

2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST

None.

3. MINUTES

3.a Minutes of the December 3, 2024 Meeting of the MLPS Authority Board

3.b Minutes of the December 3, 2024 Closed Session Meeting of the MLPS Authority Board

Moved by John Brennan

Seconded by Cathy Burghardt-Jesson

THAT the Minutes of the December 3, 2024 meeting of the MLPS Authority Board and the December 3, 2024 Closed Session Meeting of the MLPS Authority Board be approved as presented.

Carried

4. ACTION ITEMS

4.a Award of Request for Proposal # MLPS-2024-001 - Electronic Patient Care Record Software Solution

Report from Adam Bennett, Director of Paramedic Services & Josh White, Procurement Services Manager, Middlesex County

Moved by Mike McGuire
Seconded by John Brennan

THAT the Award of Request for Proposal # MLPS-2024-001 report be received for information;

AND THAT the Middlesex-London Paramedic Services Authority Board authorize the Director of Paramedic Services to award Request for Proposal # MLPS-2024-01 to ImageTrend Ltd;

AND THAT the Director of Paramedic Services be authorized to execute, on behalf of MLPS, all agreements and other documents necessary to implement this award on confirmation that such agreements and other documents be in a form satisfactory to the Middlesex County Solicitor.

Carried

5. REPORTS

5.a Mobile (Logistics) Support

Report from Adam Bennett, Director of Paramedic Services

Moved by Susan Stevenson
Seconded by John Brennan

THAT the Mobile (Logistics) Support report be received for information.

Carried

5.b Resilience Training

Report from Adam Bennett, Director of Paramedic Services

Moved by John Brennan
Seconded by Mike McGuire

THAT the Resilience Training report be received for information.

Carried

5.c Hazardous Area Response Team (HART)

Verbal update from Adam Bennett, Director of Paramedic Services

Moved by Mike McGuire

Seconded by Susan Stevenson

THAT the Hazardous Area Response Team (HART) update be received for information.

Carried

5.d Rapid Response Unit (RRU)

Verbal update from Adam Bennett, Director of Paramedic Services

Moved by Mike McGuire

Seconded by Susan Stevenson

THAT the Rapid Response Unit (RRU) Update be received for information.

Carried

5.e MLPS Tuck Shop

Verbal update from Adam Bennett, Director of Paramedic Services

Moved by Cathy Burghardt-Jesson

Seconded by John Brennan

THAT the MLPS Tuck Shop update be received for information.

Carried

6. CORRESPONDENCE AND INFORMATION ITEMS

None.

7. CLOSED SESSION

Moved by Susan Stevenson

Seconded by John Brennan

THAT the next portion of the meeting be closed at 10:15am in order to consider the following:

7.a - Human Resources Matter. A personal matter pertaining to identifiable individuals, including municipal employees, and advice that is subject to solicitor-

client privilege, including communications necessary for that purpose, pursuant to subsections 239(2)(b) and (f) of the *Municipal Act, 2001*.

Carried

7.a Human Resources Matter

7.b Rise and Report from Closed Session

Moved by John Brennan

Seconded by Cathy Burghardt-Jesson

THAT the Board rise from Closed Session at 10:54am.

Carried

Chair Ropp reported that direction was provided to staff during Closed Session with respect to Item 7.b.

8. INQUIRIES

None.

9. NEW BUSINESS

None.

10. BY-LAWS

10.a #2025-01 - A BY-LAW to Confirm the Proceedings of the January 24, 2025 Meeting of the MLPS Authority Board

Moved by Mike McGuire

Seconded by Susan Stevenson

THAT the by-law be given a first and second reading.

Carried

Moved by Cathy Burghardt-Jesson

Seconded by John Brennan

THAT the by-law be given a third and final reading.

Carried

11. NEXT MEETINGS

12. ADJOURNMENT

Moved by Susan Stevenson

Seconded by Mike McGuire

THAT the meeting adjourn at 10:57am.

Carried

Marci Ivanic, Secretary

Brian Ropp, Chair