



County Council

Meeting Date: January 14, 2025

Submitted by: Rebecca Glavin, Deputy Clerk & Legislative Services Coordinator

Subject: 2025 Middlesex County Council and Library Board Meeting Calendar

BACKGROUND:

[By-law No. 7264, the Procedural By-law](#), directs that:

- 7.0 *The Clerk shall, by September 30th of each calendar year, submit a schedule of the upcoming meetings for the following Council year for consideration and adoption by Council.*
- 7.1 *Unless otherwise decided by Council, regular meetings of Council shall be held:*
 - a) *on the second and fourth Tuesday of each month at the hour of 1:00pm, except in the months of January, February, July and August when Council will meet only once per month; and*
 - b) *in accordance with the approved annual calendar noted in section 7.0, above.*
- 7.2 *Despite section 7.1, the time and date of individual regular meetings may be varied by the Warden.*
- 7.3 *All meetings of Council shall be held in the Council Chamber at the Middlesex County Building or at such other place as specified in the Agenda.*

ANALYSIS:

The updated 2025 Middlesex County Council and Library Board Meeting Calendar is attached hereto.

At the December 12, 2024 Meeting of the Library Board, the Library Board passed the following resolution:

THAT the Middlesex County Library Board recommends that County Council consider an updated 2025 meeting schedule to replace the December 9, 2025 Library Board meeting with a meeting on June 24, 2025.


The updated 2025 meeting calendar reflects the Library Board’s recommendation and revises the October and November meeting dates in consideration of Remembrance Day.

FINANCIAL IMPLICATIONS:

No direct immediate financial impacts.

ALIGNMENT WITH STRATEGIC FOCUS:

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Focus	Goals	Objectives
Promoting Service Excellence 	Innovate and transform municipal service delivery	<ul style="list-style-type: none">• Anticipate and align municipal service delivery to emerging needs and expectations• Engage, educate and inform residents, businesses, and visitors of county services and community activities• Strengthen our advocacy and lobbying efforts with other government bodies

RECOMMENDATION:

THAT the 2025 Middlesex County Council and Library Board Meeting Calendar Report be received for information;

AND THAT Council adopt the 2025 Middlesex County Council and Library Board Meeting Calendar;

AND THAT the 2025 Middlesex County Council and Library Board Meeting Calendar be circulated to County Councillors and local municipalities.