

BUDGET COMMITTEE

MINUTES

(To be approved)

Monday, December 16, 2024, 9:00 AM
Middlesex County Building
399 Ridout Street North, London

Members Present Warden Ropp
 Councillor DeViet
 Councillor Clarke
 Councillor Smibert

Also Present Councillor Burghardt-Jesson
 Marci Ivanic, Legislative Services Manager/Clerk
 Paul Shipway, GM Strategic Initiatives & Innovation
 Cindy Howard, GM Finance and Community Services
 Chris Traini, County Engineer
 Bill Rayburn, CAO

1. CALL TO ORDER

Warden Ropp called the meeting to order at 9:01am.

2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

3. APPROVAL OF THE AGENDA

Moved by Councillor DeViet
Seconded by Councillor Clarke

THAT the Agenda be approved as presented.

Carried

4. OPENING COMMENTS

Moved by Councillor Smibert
Seconded by Councillor Clarke

THAT Councillor Cathy Burghardt-Jesson be permitted to participate in the Committee's discussions for December 16, 2024.

Carried

5. BUDGET DISCUSSIONS

5.a Administration

Presentations by:

- Cindy Howard, General Manager of Finance & Community Services
- Marci Ivanic, Manager of Legislative Services / County Clerk
- David Samuels, Director of Legal Services
- Paul Shipway, General Manager of Strategic Initiatives & Innovation

Moved by Councillor Smibert

Seconded by Councillor DeViet

THAT the Administration budget discussions be received for information.

Carried

Moved by Councillor Clarke

Seconded by Councillor Smibert

THAT the Committee recess at 10:49am to return at 11:05am.

Carried

The Committee resumed at 11:06am.

5.b Reserve & Reserve Funds

Moved by Councillor Clarke

Seconded by Councillor DeViet

THAT the Reserve & Reserve Funds budget presentation be received for information.

Carried

Moved by Councillor DeViet
Seconded by Councillor Clarke

THAT the Committee recess at 12:20pm to resume at 12:50pm.

Carried

The Committee resumed at 12:51pm.

5.c Follow-Up Discussions

Moved by Councillor Smibert
Seconded by Councillor Clarke

THAT Councillor Burghardt-Jesson be allowed to attend the Closed Session and ask questions.

Carried

Moved by Councillor Smibert
Seconded by Councillor DeViet

THAT the next portion of the meeting be closed at 12:52 in order to consider a Human Resources Matter pursuant to subsections 239(b) and (d) of the Municipal Act, 2001 being A personal matter pertaining to identifiable individuals, including municipal employees, and labour relations or employee negotiations.

Carried

Moved by Councillor DeViet
Seconded by Councillor Clarke

THAT the Committee rise from closed session at 1:43pm.

Carried

6. RECAP

Moved by Councillor Smibert
Seconded by Councillor Clarke

THAT staff be asked for a report outlining the line-by-line actuals for revenue, expenses and capital projects.

Carried

Moved by Councillor Clarke
Seconded by Councillor DeViet

THAT Department Heads be directed to report back to the Committee regarding potential deductions to departmental budgets and the implications of such reductions.

Carried

The Clerk was asked to set a Budget Committee meeting for January 13, 2025.

7. ADJOURNMENT

Moved by Councillor Smibert
Seconded by Councillor DeViet

THAT the meeting adjourn at 1:59pm.

Carried

Marci Ivanic, County Clerk

Brian Ropp, Warden