# Committee of the Whole

**Meeting Date:**     **September 14, 2020**

**Submitted by:**     **Marci Ivanic, Legislative Services Manager**

**SUBJECT:**          **2021 (REVISED) and 2022 MIDDLESEX COUNTY COUNCIL AND LIBRARY BOARD MEETING CALENDARS**

## BACKGROUND:

Each year, County Council distributes a calendar that outlines the Council and Library Board meetings, as well as conferences.  By producing the calendar well in advance of the upcoming year, we run the risk of necessitating a few changes to the schedule throughout the year.  However, this negative is balanced by the positive impact associated with providing an early indication to local municipalities and Middlesex organizations of our intended meeting dates.

## ANALYSIS:

The 2021 Meeting Calendar was approved on September 8, 2020. A revised copy of the 2021 calendar (September-December) has been attached to this report indicating which meetings will be held virtually and which will be held in a hybrid format for the remainder of the 2021 year. The calendar also proposes to move the December 14, 2021 meetings of County Council and the Library Board to December 7, 2021.

The 2022 Calendar was created in a similar fashion to previous years. The meeting dates were selected in an effort to utilize the second and fourth Tuesdays of the month for County Council meetings beginning at 1:00 pm.  Meetings will alternate between a virtual and hybrid format.

Middlesex County Library Board meetings are scheduled for January, March, May, June, September, November and December with a 10:30 am start time and will be held in same format as the corresponding County Council meeting.

With respect to County Council, there is only one meeting in January as per past practice. This meeting will be held on the second Tuesday of the month to accommodate the ROMA Conference.

The Budget Meeting is tentatively scheduled for March 8th at 10:00 am (to be confirmed by the budget meeting schedule).

There will be one meeting in July, scheduled for the last Tuesday of the month. The August meeting is scheduled for the second last Tuesday of the month to accommodate the AMO conference.

The Inaugural is tentatively scheduled for Thursday, December 8, 2022. This meeting may be moved to an earlier date depending on when the local municipalities hold their first meetings. The regular December County Council meeting is scheduled for Tuesday, December 13, 2022.

Occasionally, because of there being only one meeting in January, July and August, we may need to bring a few more reports directly to County Council as #8 – New Business. Every attempt will be made to ensure that all reports are attached to the agenda in advance of the meeting, which will allow Council time to review all reports.

All conferences have been listed in the calendar with the exception of OSUM. Dates have not been selected as this report being prepared. Conferences may be subject to change depending on the status of COVID-19 pandemic. The calendar will be revised as changes and/or updates are received.

**RECOMMENDATION:**

That the revised 2021 County Council and Library Board Meeting Calendar and the 2022 County Council and Library Board Meeting Calendar be approved as presented;

That if required, a special County Council meeting may be called by the Warden; and

That upon approval by County Council, copies of the 2021 and 2022 Meeting Calendars be circulated to County Councillors and local municipalities.


Attachments: (1) Revised 2021 Meeting Calendar (September-December)

(2) 2022 Meeting Calendar

# middlesex county September 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|  |  |  | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 **HYBRID**<br><br>1:00 pm<br>County Council | 15 | 16<br><br>Warden's Charity Golf Tournament | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 **VIRTUAL**<br><br>10:30 am<br>Library Board<br><br>1:00 pm<br>County Council | 29 | 30 |  |  |

# October 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 **HYBRID**<br><br>1:00 pm<br>County Council | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 **VIRTUAL**<br><br>1:00 pm<br>County Council | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

# middlesex county

# November 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9  **HYBRID**<br><br>1:00 pm<br>County Council<br><br>Long Service Awards<br><br>Announcement of Candidates for Warden | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23  **VIRTUAL**<br><br>10:30 am<br>Library Board<br><br>1:00 pm<br>County Council | 24 | 25 | 26 | 27<br><br>Warden's Banquet |
| 28 | 29 | 30 | | | | |

# December 2021

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | | | 1 | 2  **HYBRID**<br><br>4:00 pm<br>Inaugural Meeting of Middlesex County Council | 3 | 4 |
| 5 | 6 | 7  **VIRTUAL**<br><br>10:30 am<br>Library Board<br><br>1:00 pm<br>County Council | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

# January 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 **HYBRID**<br>10:30 am<br>Library Board<br>1:00 pm<br>County Council | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23<br><br>ROMA | 24<br><br>ROMA | 25<br><br>ROMA | 26 | 27 | 28 | 29 |
| 30 | 31 |     |     |     |     |     |

# middlesex county

# February 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 **HYBRID**<br><br>1:00 p.m.<br>County Council | 23 | 24 | 25 | 26 |
| 27<br><br>OGRA | 28<br><br>OGRA | | | | | |

# March 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|  |  | 1<br><br>OGRA | 2<br><br>OGRA | 3 | 4 | 5 |
| 6 | 7 | 8  **VIRTUAL**<br>10:30 am<br>County Budget<br>1:00 pm<br>County Council | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22  **HYBRID**<br>10:30 am<br>Library Board<br>1:00 pm<br>County Council | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 |  |  |

# April 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 **HYBRID**<br><br>1:00 p.m.<br>County Council | 27 | 28 | 29 | 30 |

# May 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10  **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24  **HYBRID**<br>10:30 a.m.<br>Library Board<br><br>1:00 p.m.<br>County Council | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

# June 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| | | | 1 | 2<br><br>FCM | 3<br><br>FCM | 4<br><br>FCM |
| 5<br><br>FCM | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 **HYBRID**<br>10:30 a.m.<br>Library Board<br><br>1:00 p.m.<br>County Council | 29 | 30 | | |

# July 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     | 1   | 2   |
| 3   | 4   | 5   | 6   | 7   | 8   | 9   |
| 10  | 11  | 12  | 13  | 14  | 15  | 16  |
| 17  | 18  | 19  | 20  | 21  | 22  | 23  |
| 24  | 25  | 26  **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 27 | 28 | 29 | 30 |
| *31* |    |     |     |     |     |     |

# August 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
|  | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14<br><br>AMO | 15<br><br>AMO | 16<br><br>AMO | 17<br><br>AMO | 18 | 19 | 20 |
| 21 | 22 | 23  **HYBRID**<br><br>1:00 p.m.<br>County Council | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 |  |  |  |

# Middlesex County — September 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 **HYBRID**<br>10:30 a.m.<br>Library Board<br><br>1:00 p.m.<br>County Council | 28 | 29 | 30 | |

# October 2022

**middlesex** county

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     |     |     |     |     | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 **VIRTUAL**<br><br>1:00 p.m.<br>County Council | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 **HYBRID**<br><br>1:00 p.m.<br>County Council | 26 | 27 | 28 | 29 |
| 30 | 31 |     |     |     |     |     |

# middlesex county

# November 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|
|     |     | 1   | 2   | 3   | 4   | 5   |
| 6   | 7   | 8  **VIRTUAL**<br><br>1:00 pm<br>County Council<br><br>Long Service Awards<br><br>Announcement of Candidates for Warden | 9 | 10 | 11 | 12 |
| 13  | 14  | 15  | 16  | 17  | 18  | 19  |
| 20  | 21  | 22  **HYBRID**<br>10:30 a.m.<br>Library Board<br><br>1:00 p.m.<br>County Council | 23 | 24 | 25 | 26 |
| 27  | 28  | 29  | 30  |     |     |     |

# December 2022

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 **VIRTUAL**<br><br>4:00 p.m.<br>Inaugural<br>Meeting of<br>County Council | 9 | 10 |
| 11 | 12 | 13 **HYBRID**<br>10:30 a.m.<br>Library Board<br><br>1:00 p.m.<br>County Council | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |