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**Meeting Date:** July 16, 2024  
**Submitted by:** Aina DeViet, Warden  
**Subject:** Middlesex County Warden's Activity Report

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## **BACKGROUND:**

The Municipal Act, 2001, generally outlines the role of Warden to:

- Act as chief executive officer of the municipality;
- Preside over council meetings;
- Provide leadership to the council;
- Represent the municipality at official functions; and,
- Carry out the duties of the head of council under this or any other Act.

The purpose of the Warden's Activity Report is to formally provide an overview of the Warden's government and community relations activities, achievements, projects and engagements on behalf of Middlesex County.

During this reporting period, the Warden's activities consisted of a mix of political, community, and internal organizational engagements. These activities encompassed meetings with elected representatives and various levels of governance and participation in corporate and community events including the launch of Route 3 of Middlesex County Connect, the 75<sup>th</sup> Annual Middlesex Municipal Day hosted in Lucan Biddulph and the Annual Middlesex County Warden's Charity Golf Tournament. The schedule also includes regular communication and planning meetings internally with the County staff, the CAO, and different committees.

Additionally, the Warden, alongside the CAO, attended local Council meetings providing updates and insights into Middlesex County's strategic directions for 2024, highlighting the County's commitment to essential services, sustainable growth, and economic development.

The Warden and General Manager of Finance and Community Services, Cindy Howard, joined local leaders of the Gender Responsive and Inclusive Participatory Consultation Workshop in Cambodia from May 10<sup>th</sup> to May 19<sup>th</sup>. The workshop was part of the Federation of Canadian Municipalities' (FCM) Partnerships for Municipal Innovation - Women in Local Leadership (PMI-WILL) project and aimed to raise awareness of gender equality issues and provide tools for creating inclusive societies. This project was

approved by Council on February 8, 2022, and was fully funded by the Canadian federal government through Global Affairs Canada.

### **ANALYSIS:**

The activities of the Warden are conducted in accordance with the broad direction of Council and in alignment with the Middlesex County Strategic Plan and its Guiding Principles:

- Balancing the rural-urban qualities of the County
- Building relationships and working in a collaborative and supportive way
- Leading through innovation, evaluation, and continuous improvement
- Recognizing the uniqueness of our local municipal partners
- Maintaining financial sustainability
- Focusing on diversity and inclusion
- Being flexible and responsive

<b>Date</b>	<b>Activity</b>
<b>April</b>	
April 1, 2024	Interview with Marek Sutherland, CTV News
April 2, 2024	AMO Health Task Force Meeting
April 3, 2024	Local Council Visit – Municipality of North Middlesex
April 5, 2024	WOWC Meeting
April 8, 2024	Middlesex County Connect – Route 3 Launch and Bus Tour with Mayor Joe Preston
April 8, 2024	Health Transformation Task Force
April 9, 2024	TVDSB Community Planning & Facility Collaboration Opportunities Meeting
April 9, 2024	County Council Meeting
April 9, 2024	Local Council Visit – Village of Newbury
April 9, 2024	Firefighters Training
April 11, 2024	Queen's Park – AMO MOU Meeting
April 15, 2024	Thames Centre Volunteer Appreciation Event
April 15, 2024	Economic Development – ARMO Tool Tour
April 15, 2024	Local Council Visit – Municipality of Strathroy-Caradoc
April 15, 2024	Local Council Visit – Township of Adelaide Metcalfe
April 16, 2024	Local Council Visit – Township of Lucan Biddulph
April 18, 2024	AMO Executive Meeting
April 18, 2024	Board of Health – Performance Appraisal Committee Meeting
April 18, 2024	Board of Health – Governance Committee Meeting
April 18, 2024	Board of Health Meeting
April 29, 2024	Rogers TV Interview: "Next week, Today, in St. Thomas Elgin" on Middlesex County Connect

Date	Activity
<b>May</b>	
May 2, 2024	Prep Meeting for FCM PMI-WILL Project - Cambodia
May 2, 2024	Middlesex Wardens' Association – Annual Meeting & Spring Dinner
May 6, 2024	Prep Meeting for FCM PMI-WILL Project - Cambodia
	Middlesex County EMPC Meeting at Primary Operations Centre
May 7, 2024	Middlesex Municipal Day
May 8, 2024	Local Council Visit – Municipality of Southwest Middlesex
May 10-19, 2024	FCM PMI-WILL Project - Cambodia
May 23, 2024	Debrief Meeting FCM PMI-WILL Project - Cambodia
May 23, 2024	MLPS Survivor's Day
May 28, 2024	AMO Health Task Force Meeting
May 28, 2024	Middlesex County Library Board Meeting
May 28, 2024	County Council Meeting
May 30, 2024	AMO – MOU Prep Meeting
May 30, 2024	AMO MOU Meeting





Date	Activity
<b>June</b>	
June 5, 2024	Elgin-Middlesex Fire School Graduation
June 7, 2024	WOWC Meeting
June 10, 2024	AMO Health Task Force Meeting
June 11, 2024	Tour of Housing Units – Lucan
June 13, 2024	Stewart Overhead Doors – 60 <sup>th</sup> Anniversary Event – Economic Development
June 18, 2024	Warden's Charity Golf Tournament
June 20, 2024	AMO Meetings (Executive)
June 21, 2024	AMO Meetings (Caucus & Board)
June 23, 2024	Warden's Social Event
June 24, 2024	Social Housing Meeting – Middlesex County & City of London
June 25, 2024	Syngenta Grand Opening Event - Arva R&D Innovation Centre
June 25, 2024	County Council Meeting
June 26, 2024	Introductory Meeting with MPP Pinsonneault in Strathroy

#### **FINANCIAL IMPLICATIONS:**

None.

#### **ALIGNMENT WITH STRATEGIC FOCUS:**

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Focus	Goals	Objectives
Cultivating Community Vitality 	Advance a diverse, healthy, and engaged community across Middlesex County	<ul style="list-style-type: none"> <li>Promote and support community wellness</li> <li>Innovate social and community services</li> <li>Attract, retain, and engage youth in our community</li> <li>Champion and encourage active transportation and public transit opportunities</li> </ul>
Connecting Through Infrastructure 	Ensure communities are built on a sustainable foundation that is connected and thriving	<ul style="list-style-type: none"> <li>Encourage and advocate, through partnerships, the construction of scalable, equitable broadband infrastructure, recognizing our unserved and underserved areas</li> <li>Commit to a sound asset management strategy to maintain and fund critical infrastructure</li> <li>Use County infrastructure in an innovative way to provide a seamless service experience for residents</li> </ul>
Strengthening Our Economy 	Encourage a diverse and robust economic base throughout the county	<ul style="list-style-type: none"> <li>Support opportunities to create a stronger and sustainable agricultural sector</li> <li>Create an environment that enables the attraction and retention of businesses, talent, and investments</li> <li>Attract visitors to Middlesex County</li> <li>Support the development and prosperity of downtown core areas in Middlesex County</li> </ul>
Promoting Service Excellence 	Innovate and transform municipal service delivery	<ul style="list-style-type: none"> <li>Anticipate and align municipal service delivery to emerging needs and expectations</li> <li>Engage, educate and inform residents, businesses, and visitors of county services and community activities</li> <li>Strengthen our advocacy and lobbying efforts with other government bodies</li> <li>Collaborate with strategic partners to leverage available resources and opportunities</li> <li>Build organizational capacity and capabilities</li> </ul>

#### RECOMMENDATION:

THAT the Middlesex County Warden's Activity Report be received for information.