

# MIDDLESEX LIBRARY BOARD

## MINUTES

Tuesday, May 28, 2024, 10:30 AM  
Middlesex County Building  
399 Ridout Street North, London

### Members Present

Jim Maudsley  
Warden DeViet  
Councillor McMillan  
Marigay Wilkins  
Ruth Adams  
Brad Richards

### Staff Present

Lindsay Brock, CEO / Director of Library Services  
Paul Shipway, General Manager of Strategic Initiatives & Innovation  
Nadine Devin, Early Years Project Manager  
Liz Adema, Public Services Coordinator

## 1. CALL TO ORDER

Chair Maudsley called the meeting to order at 10:30am.

Lindsay Brock addressed the Library Board as follows:

*We acknowledge that the land we stand upon today is the traditional territory of the Attawandaron (Add-a-won-da-run), Anishinabeg (Ah-nish-in-a-beg), Haudenosaunee (Hoden-oh-show-nee), and Lunaapeewak (Len-ahpay-wuk) peoples who have long standing relationships to the land, water and region of Southwestern Ontario. The local First Nation communities of this area include Chippewas of the Thames First Nation, Oneida Nation of the Thames First Nation, and Munsee-Delaware Nation.*

*We acknowledge the treaties that are specific to this area: Treaty 2 (McKee Purchase), Treaty 3 (Between the Lakes Purchase), Treaty 6 (London Township Purchase), Treaty 21 (Long Woods Purchase) and Treaty 29 (Huron Tract Purchase). We value the significant contributions, both in the past and the present of local and regional first nations of Turtle Island.*

*We acknowledge historic and ongoing injustices that indigenous peoples endure in Canada and we affirm our commitment to honouring indigenous voices, nations and cultures, and to moving forward in the spirit of reconciliation and respect.*

**2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST**

None.

**3. MINUTES**

3.a Minutes of the March 26, 2024 Meeting of the Library Board

Moved by Brad Richards

Seconded by Warden DeViet

THAT the Minutes of the March 26, 2024 meeting of the Library Board to approved as presented.

Carried

**4. VISIONING TOPIC**

4.a Middlesex EarlyON Update - Service System Planning

Presentation be Nadine Devin, Early Years Project Manager

Moved by Councillor McMillan

Seconded by Ruth Adams

THAT the Middlesex EarlyON Update - Service System Planning presentation be received for information.

Carried

4.b Middlesex County Library Senior's Services

Presentation by Liz Adema, Public Services Coordinator

Moved by Councillor McMillan

Seconded by Marigay Wilkins

THAT the Middlesex County Library Senior's Services presentation be received for information.

Carried

## 5. ACTION ITEMS

### 5.a Policy Review - Governance Policies

Report from Lindsay Brock, Director of Library Services/CEO

Moved by Brad Richards

Seconded by Warden DeViet

THAT the Library Board approve the updates to the Governance policies;  
and

THAT the Middlesex County Library Policy Manual be updated to reflect  
this review.

Carried

### 5.b Policy Review - Intellectual Property

Report from Lindsay Brock, Director of Library Services/CEO

Moved by Marigay Wilkins

Seconded by Ruth Adams

THAT the Library Board approve the updates to the Intellectual Freedom  
policy; and

THAT the Middlesex County Library Policy Manual be updated to reflect  
this review.

Carried

### 5.c Safety of Children in the Library Policy

Report from Lindsay Brock, Director of Library Services/CEO

Moved by Warden DeViet

Seconded by Councillor McMillan

THAT the Library Board approve the Safety of Children in the Library  
policy; and

THAT the Middlesex County Library policy manual be updated.

Carried

5.d 2024 Library Strategic Planning Project

Report from Lindsay Brock, Director of Library Services/CEO

Moved by Brad Richards

Seconded by Ruth Adams

THAT the 2024 Library Strategic Planning Project report be received for information; and

THAT the Library Board authorize staff to proceed with the proposed strategic planning project.

Carried

**6. CORRESPONDENCE AND INFORMATION ITEMS**

6.a System Internet, 2024-2023

6.b System Circulation, 2024-2023

6.c Library Activity Report

Report from Lindsay Brock, Director of Library Services/CEO

6.d May 2024 Middlesex EarlyON Calendar

6.e Tails & Trails Earth Day Poster

6.f Kindergarten Socials Poster

6.g Middlesex County Library News Articles

Moved by Warden DeViet

Seconded by Brad Richards

THAT items 6.a to 6.g be received for information.

Carried

**7. INQUIRIES**

None.

**8. NEW BUSINESS**

8.a Next Meetings

Tuesday, September 24, 2024

Tuesday, October 22, 2024

Tuesday, November 26, 2024

**9. BY-LAWS**

9.a #40 - BY-LAW to Confirm the Proceedings of the May 28, 2024 Meeting of the Library Board

Moved by Councillor McMillan

Seconded by Ruth Adams

THAT the by-law be given a first and second reading.

Carried

Moved by Brad Richards

Seconded by Marigay Wilkins

THAT the by-law be given a third and final reading.

Carried

**10. ADJOURNMENT**

Moved by Warden DeViet

Seconded by Councillor McMillan

THAT the meeting adjourn at 12:04a.m.

Carried

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Paul Shipway, County Clerk

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Jim Maudsley, Chair