



## Committee of the Whole

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**Meeting Date:** June 25, 2024  
**Submitted by:** Cara Finn, Director of Economic Development  
**SUBJECT:** Transfer of Ownership of Electric Vehicle Chargers to Local Municipalities

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### **BACKGROUND:**

In April of 2022, Middlesex County's Department of Economic Development successfully applied for and was awarded \$100,000 through the Ontario Southwest Tourism Relief Fund. The application proposed three projects that would collectively total \$100,000 – one of these being the establishment of electric vehicle (EV) charging stations in publicly accessible areas in Middlesex County.

A Request for Quotation (RFQ) was issued in August 2022 for the procurement and installation of EV charging stations. The RFQ closed September 2, 2022 and was awarded to J.D. Patrick Electric Inc. at a cost of \$39,750 to install a total of 4 EV charging stations across the County. The locations and costs to install the charging stations were as follows:

- Glencoe Municipal Building (Southwest Middlesex)
  - 2 Level-2 Charging stations for a total of \$14,700.
- Newbury (Village of Newbury)
  - 1 Level-2 Charging station for a total of \$11,500.
- Kerwood Park (Adelaide-Metcalf)
  - 1 Level-2 Charging station for a total of \$13,550.

The locations were chosen in consultation with the local municipalities, based on the parameters of the Ontario Southwest Tourism Relief Fund. Installation was completed and the EV charging stations were made available for public use.

### **ANALYSIS:**

The Ontario Southwest Tourism Relief Fund allowed Middlesex County to pay for 100% of the cost of 4 EV charging stations to be installed in three different municipalities within the County. Now that the \$100,000 from the Ontario Southwest Tourism Relief Fund has been fully expended and all agreements between the County and the funding agency successfully fulfilled, ownership of the EV charging stations can be transferred




to the respective local municipalities in which they are located. This would result in full control, including the collection of usage fees, of the chargers being transferred to the local municipalities that receive ownership of the EV chargers. Legal Services have prepared the appropriate transfer agreements for execution as attached.

**FINANCIAL IMPLICATIONS:**

100% of the equipment and installation cost of this project was provided by Middlesex County through its successful acquisition of a non-repayable Federal contribution from the Ontario Southwest Tourism Relief Fund and expended in 2022. There are no further financial implications to the County of Middlesex in the actioning of this report.

**ALIGNMENT WITH STRATEGIC FOCUS:**

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Focus	Goals	Objectives
Connecting Through Infrastructure 	Ensure communities are built on a sustainable foundation that is connected and thriving	<ul style="list-style-type: none"> <li>• Commit to a sound asset management strategy to maintain and fund critical infrastructure</li> <li>• Use County infrastructure in an innovative way to provide a seamless service experience for residents</li> </ul>
Strengthening Our Economy 	Encourage a diverse and robust economic base throughout the county	<ul style="list-style-type: none"> <li>• Attract visitors to Middlesex County</li> <li>• Support the development and prosperity of downtown core areas in Middlesex County</li> </ul>
Promoting Service Excellence 	Innovate and transform municipal service delivery	<ul style="list-style-type: none"> <li>• Anticipate and align municipal service delivery to emerging needs and expectations</li> <li>• Collaborate with strategic partners to leverage available resources and opportunities</li> <li>• Build organizational capacity and capabilities</li> </ul>

**RECOMMENDATION:**

That the Transfer of Ownership of Electric Vehicle Charging Stations to Local Municipalities Report be received for information;

AND THAT the Director of Economic Development be authorized to execute, on behalf of the County of Middlesex, all agreements, and other documents necessary to complete this transfer on confirmation that such agreements and other documents be in a form satisfactory to the County Solicitor.

*Attachments*