



# Committee of the Whole

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**Meeting Date:** March 12, 2024

**Submitted by:** Paul Shipway, Acting Manager of Legislative Services/County Clerk

**Subject:** Temporary Replacement – Member of Upper-Tier Council

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## **BACKGROUND:**

On February 20, 2024, the Council of the Corporation of the Township of Lucan Biddulph passed the following resolution:

**THAT** [Report No. CAO-04-2024](#) be received for information;

**AND FURTHER THAT** the Deputy Mayor be appointed as Lucan Biddulph's alternate member of County Council.

## **ANALYSIS:**

[Section 268 of the Municipal Act, 2001](#) reads as follows:

### ***Temporary replacement, member of upper-tier council***

**268 (1)** *Subject to subsection (2), the council of a local municipality may appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the councils of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason.*

Section 268 of the Municipal Act, 2001 contemplates appointment of an alternate member for any reason. Middlesex County staff operationalize the accommodation of alternate members at County Council.

An alternate member shall make their declaration of office prior to taking their seat as an alternate member of Council along with Code of Conduct acknowledgement and additional onboarding documents.

Once declaration and documentation is complete, an alternate member shall have all the powers and duties of a Member, including the power to make motions and vote and the duty to abide by County By-law's and the Code of Conduct. The alternate member's


powers and duties as a Member extend only to the time, they are present at the Council Meeting.

**FINANCIAL IMPLICATIONS:**

An alternate member will be compensated in accordance with the Council Remuneration By-law, when actively participating as a member of County Council.

**ALIGNMENT WITH STRATEGIC FOCUS:**

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Focus	Goals	Objectives
Promoting Service Excellence 	Innovate and transform municipal service delivery	<ul style="list-style-type: none"><li>• Anticipate and align municipal service delivery to emerging needs and expectations</li><li>• Collaborate with strategic partners to leverage available resources and opportunities</li></ul>

**RECOMMENDATION:**

THAT the Temporary Replacement – Member of Upper-Tier Council Report be received for information.