

THE CORPORATION OF THE COUNTY OF MIDDLESEX

BY-LAW #7263

WHEREAS:

- A. Section 2 of the *Municipal Act, 2001* indicates that the purpose of a municipality is to be a responsible and accountable government with respect to matters within its jurisdiction and each municipality is given powers and duties under the *Municipal Act, 2001*, and many other Acts for the purpose of providing good government with respect to those matters;
- B. Section 5(3) of the *Municipal Act, 2001* authorizes a municipality to pass by-laws to exercise its municipal powers;
- C. Section 23.1 (1) of the *Municipal Act, 2001* further provides that a municipality may delegate its powers and duties under this or any other Act to a person or body subject to certain restrictions;
- D. Section 227(c) of the *Municipal Act, 2001* provides that it is the role of the officers and employees of the municipality to carry out other duties required under this or any Act and other duties assigned by the municipality;
- E. Section 270 (1) of the *Municipal Act, 2001* provides that a municipality shall adopt and maintain a policy with respect to the delegation of its powers and duties;
- F. Section 275(1) of the *Municipal Act, 2001* provides that the actions of a council of a local municipality shall be restricted after the first day during the election period that the new council will include less than three-quarters of the members of the outgoing Council;

NOW THEREFORE the Council of the Corporation of the County of Middlesex hereby enacts as follows:

SHORT TITLE

This By-law may be cited as the 'Delegation of Duties By-law'

Section 1 - Overview

- 1.1 The purpose of this by-law is to establish provisions for the delegation of the powers and duties of Council. Section 23.1 of the *Municipal Act, 2001* expanded the right of authority for Council to delegate some of its powers and duties to a person or body.
- 1.2 The intention of Section 23.1 of the *Municipal Act, 2001* is to streamline Council's decision-making process by enabling it to focus on strategic issues.

Section 2 - Definitions

In this By-law:

- 2.1 '**Administrative Powers**' shall mean those powers that a natural person could delegate and that relate to the management of the County.
- 2.2 '**Chief Administrative Officer (CAO)**' shall mean the CAO of the Corporation of the County of Middlesex.

- 2.3 'Council' shall mean the Council of the Corporation of the County of Middlesex.
- 2.4 'County' shall mean the Corporation of the County of Middlesex.
- 2.5 'Delegate' shall mean the person, employee or officer who has been delegated by Council an authority.
- 2.6 'Legislative Powers' shall mean those powers that require policy setting and by-law making.
- 2.7 'Municipality' shall mean the Corporation of the County of Middlesex.
- 2.8 'Officer' shall mean an employee of the County holding some position of responsibility or authority.

Section 3 - Powers that Cannot be Delegated

- 3.1 Section 23.3 (1) of the *Municipal Act, 2001* sets out the specific circumstances in which a municipality cannot delegate its powers or duties as follows:
- a) appointing or removing officers of the municipality whose appointment is required by the Municipal Act (i.e. Clerk or Treasurer);
 - b) imposing taxes;
 - c) incorporating corporations;
 - d) adopting or amending the official plan;
 - e) passing zoning by-laws;
 - f) passing bonusing by-laws related to small businesses operating or proposing to operate in the municipality or bonusing by-laws related to the provision of municipal capital facilities;
 - g) adopting community improvement plans which include bonusing arrangements;
 - h) adopting or amending the municipal budget; and
 - i) other powers or duties as prescribed.

Section 4 - Restrictions Regarding Delegation of Legislative & Quasi-Judicial Powers

- 4.1 Section 23.2 (1) of the *Municipal Act, 2001* provides that legislative and quasi-judicial powers may only be delegated to the following:
- a) one or more members of Council or a committee of Council;
 - b) a body having at least two members of whom at least 50 per cent are members of Council and/or Council appointees; or
 - c) an individual who is an officer, employee, or agent of the Municipality, but only if the power delegated is of a minor nature.

Section 5 - Scope of Delegation

- 5.1 Authority is delegated to specified officers and employees to act, subject to limits and restrictions, as described in Schedule 'A' attached hereto and forms part of this by-law.

- 5.2 Any delegated authority is granted to the officer or employee holding the corresponding officer or employee position listed under the 'Delegate(s)' section under each item. The delegation is also granted to the corresponding officer or employee's supervisor, and each supervisor above that position in the corporate structure, up to and including the CAO. The appointed delegation includes any officer or employee holding that position on a permanent, temporary, or acting basis.
- 5.3 Where any delegation of authority to any officer or employee or their supervisor is not permissible at law, such as in the instance where a professional qualification or license is required to exercise the authority, then the delegation is deemed not granted to that officer or employee or their supervisor but does not affect the delegation of any other officer or employee or their supervisor.
- 5.4 A delegation of an authority may be sub-delegated by the initial delegate, provided that the initial delegate shall remain responsible to the Council regarding the exercise of the authority, despite the sub-delegation.
- 5.5 Where a delegated authority involves the expenditure of funds and/or commitment of resources, the delegated authority must be exercised within the Council approved budget and spending authority for that matter, unless specifically stated otherwise.
- 5.6 Officers and employees with delegated authority under this by-law shall exercise their authority responsibly and shall be accountable and responsible for their actions and decisions.
- 5.7 This by-law does not diminish, restrict, or reduce any authority delegated to any officer or employee by any other by-law, statute, regulation or as otherwise provided at law.
- 5.8 Notwithstanding any provision of this by-law, any matter may be referred to County Council for consideration, at the discretion of the CAO.
- 5.9 Notwithstanding any provision of this by-law, Council retains the authority to make or reconsider, at any time and without notice, revoke any delegated power that has been delegated pursuant to this By-law.

Section 6 – Administration

- 6.1 Any reference to legislation, regulations, and to by-laws in this By-law shall be interpreted to include all amendments to and any successor legislation thereof.
- 6.2 In this By-law, unless the contrary intention is indicated, words used in the singular shall include the plural and words used in the male or female gender shall include all gender identities, where applicable.
- 6.3 That the following by-laws are hereby repealed:
- By-law No. 5402
 - By-law No. 5728
 - By-law No. 5812
 - By-law No. 6235
 - By-law No. 6440
 - By-law No. 6489
 - By-law No. 6890
 - By-law No. 6897
 - By-law No. 6934
 - By-law No. 7183

- By-law No. 7185

- 6.4 This by-law shall take effect on the date of passage by Council.
- 6.5 In the event any section or provision of this By-law is held invalid, the remainder of the By-law shall continue in force.

PASSED IN COUNCIL this 12th day of March 2024.

Aina DeViet, Warden

Paul Shipway, County Clerk

By-law No. 7263 – Schedule ‘A’

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
1	Delegation of the CAO's authority to a Deputy Chief Administrative Officer.	CAO	Municipal Act, 2001, Section 23.1	
2	Authority to delegate authority when positions identified in this by-law are changed or no longer exist.	CAO	Municipal Act, 2001, Section 23.1 and 270(1)	
3	Delegation of the 'Head' for Freedom of Information Requests received under the Municipal Freedom of Information and Protection of Privacy Act and 'Privacy Officer under the Personal Health Information Protection Act.	Manager of Legislative Services/County Clerk	Municipal Freedom of Information and Protection of Privacy Act, Section 49(1); Personal Health Information Privacy Act, 2004	
4	Authority to execute an agreement for the exchange or release of information under the Municipal Freedom of Information and Protection of Privacy Act or the Personal Health Information Protection Act.	Manager of Legislative Services/County Clerk	Municipal Act, 2001, Section 23.1	
5	<p>Legally bind the County by executing an agreement without by-law approval if the following criteria are met:</p> <ul style="list-style-type: none"> a) the subject matter is non-financial or procured in accordance with the purchasing policy and for which approved operating or capital budget exists; and b) the subject matter is of an administrative or operational nature and relates to the management of the County. 	Director	Municipal Act, 2001, Section 23.1	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
	Execute agreements of purchase and sale of land for fee simple title together with such other documents as may be required in accordance with the County's Sale and Disposition By-law.	CAO	Municipal Act, 2001, Section 23.1 and 270	
6	<p>In the event that Council becomes 'lame duck' or has restricted acts after nomination day:</p> <ul style="list-style-type: none"> a) the appointment or removal from office of any officer of the County, except officers whose appointment is required by the Municipal Act (i.e., Clerk or Treasurer); b) the hiring or dismissal of any employee of the County; c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal, if the disposition was not included in the most recent budget; and d) making any expenditure or incurring any other liability which exceeds \$50,000. 	CAO	Municipal Act, 2001, Section 23.1 and 275	The CAO shall notify Council in writing, for their information, on an ongoing basis, of any exercise of delegated authority during the lame duck period. The CAO shall provide an information report to the new Council, in the first quarter of the year following the election, setting out each use of delegated authority during the lame duck period.
7	Authority to sign and submit grant applications for capital programs.	Director	Municipal Act, 2001, Section 23.1	The submission of application may not enter the County into an agreement and its necessity/priority will be contained within the Asset Management Plan or Strategic Plan.
8	Authority to sign and submit grant applications for operational purposes such as Canada Summer Jobs and Summer Experience Programs and other associated documentation.	Director	Municipal Act, 2001, Section 23.1	Application to be based on availability of funds in the annual operating budget.
9	Authority to participate in Government consultations on the County's behalf and to provide feedback in accordance with the County's existing policy framework, plans and priorities.	Warden; Director	Municipal Act, 2001, Section 23.1	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
10	Signing Authority for Agreements and other documents under By-law.	Warden; Manager of Legislative Services/County Clerk	Municipal Act, 2001, Section 23.1	All Agreements Authorized by County By-law; Affix Corporate Seal
11	County Records Management Oversight.	Manager of Legislative Services/County Clerk	Municipal Act, 2001, Section 23.1 and 254	
12	Authority to enter into recurring annual agreements with respect to establishment or continuance of administrative, operational, and technical support services, and or licence agreements, subject to annual review and budget approval.	Director	Municipal Act, 2001, Section 23.1	
13	The authority to enter into contracts and agreements procured under the prevailing purchasing policy.	Director	Municipal Act, 2001, Section 23.1	
14	Authority to make minor clerical, typographical or grammatical corrections to any Council record or documentation, including but not limited to: By-laws, Motions, Resolutions, Agendas and/or Minutes.	Manager of Legislative Services/County Clerk	Municipal Act, 2001, Section 23.1	Corrections may only be made to ensure accurate and complete implementation of the decisions and actions of Council.
15	Prohibit or regulate the destruction or injuring of trees.	Woodlands Conservation Officer; Director of Planning & Development	Municipal Act, 2001, Section 23.1 and Section 135(1)	
16	Execution of land use agreements in County forests.	Woodlands Conservation Officer; Director of Planning & Development	Municipal Act, 2001, Section 23.1	
17	Authority to appoint municipal weed inspectors and enforce the provisions of the Weed Control Act, 1990, with respect to noxious weeds.	Director of Planning & Development	Municipal Act, 2001, Section 23.1, Weed Control Act, 1990	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
18	<p>Authority to:</p> <ul style="list-style-type: none"> a) Determine completeness of applications for Plans of Subdivision, Plans of Condominium, and Amendments to the County Official Plan. b) Determine completeness of submissions for adopted local official plan amendments. c) Determine applicable planning fees in accordance with the County's Tariff of Fees By-law including but not limited to the determination of necessary peer review professionals. d) Sign draft plans of subdivision or draft plans of condominium for the purpose of indicating draft approval. e) Sign draft plans of condominium for the purpose of indicating exemption from draft plan approval. f) Determine whether a change to conditions of draft approval is minor for the purpose of giving notice and to approve such minor changes where the proposals satisfies all of the following criteria: <ul style="list-style-type: none"> • Are consistent with the Provincial Policy Statement; • Conforms with the County Official Plan; • Conforms with the Municipal Official Plan; • Has been recommended for approval by the local municipality. g) Extend draft plan approval lapse time periods. h) Approve and sign final plans of subdivision and final plans of condominium for the purpose of indicating that final approval has been granted by the approval authority and is acceptable for registration purposes. i) Approve part lot control by-laws where the application for Part Lot Control exemption satisfies the following criteria: <ul style="list-style-type: none"> • Is consistent with the Provincial Policy Statement; • Conforms with the County Official Plan; • Conforms with the municipal Official Plan; 	Director of Planning & Development	Planning Act, 1990	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
	<ul style="list-style-type: none"> • Complies with the municipal Zoning By-law; • Has been adopted by by-law by the local municipality <p>j) Approve, or modify and approve as modified, all or part of an undisputed local official plan amendment where the local official plan amendment satisfies the following criteria:</p> <ul style="list-style-type: none"> • Is consistent with the Provincial Policy Statement; • Conforms with the County Official Plan; • Conforms with the Municipal Official Plan; • Has been adopted by by-law by the local municipality; • Is not a 5 Year Review Amendment under Section 26 of the Planning Act, 1990; and • Has no unresolved objections/concerns from agencies or the public. <p>k) The authority to exempt a plan of condominium from the full condominium approval process as set out in Section 51 of the Planning and Sections 9(6) and 9(10) of the Condominium Act where the plan of condominium satisfies the following criteria:</p> <ul style="list-style-type: none"> • Is consistent with the Provincial Policy Statement; • Conforms with the County Official Plan; • Conforms with the Municipal Official Plan; • Has been recommended for approval by the local municipality; • Has no outstanding matters respecting the development or any outstanding matters are addressed through another land use planning approval (typically site plan agreement); and • Has no unresolved objections/concerns from agencies or the public. 			

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
19	Authority to take all steps necessary to respond to appeals filed with the Ontario Land Tribunal in accordance with Council Decisions, including retention of external lawyers and experts, as required, and filing or responding to procedural matters as deemed necessary. Authority to determine whether to employ dispute resolution techniques for appeals to planning applications and to approve an Ontario Land Tribunal Settlement.	Director of Planning & Development	Planning Act, R.S.O. 1990	
20	Authority to appoint to the Thames-Sydenham and Region Source Protection Committee one local municipal staff member.	Director of Planning & Development	Clean Water Act, 2006, Municipal Act, 2001, Section 23.1	
21	<p>Authority to appeal a local municipal planning decision, to the Ontario Land Tribunal, where an application fails to satisfy the following criteria:</p> <ul style="list-style-type: none"> a) Is consistent with the Provincial Policy Statement; b) Conforms with the County Official Plan; and c) Compliance with a County of Middlesex By-law or Policy. 	Director of Planning & Development	Municipal Act, 2001, Section 23.1, Planning Act, R.S.O. 1990	Where such an appeal is made, the matter is to then be brought before County Council with information regarding the rationale for the decision to appeal.
22	Administration of the County's Health and Safety Program and all associated documentation. Inclusive of development, approval, modification and implementation of administrative policies, procedures, and practices.	Director of Human Resources	Occupational Health and Safety Act, 1990	In consultation with Directors and the Joint Occupational Health & Safety Committee.
23	Authority to sign the Health and Safety Policy annually as required under the Ontario Health and Safety Act (OHSA).	Warden; CAO	Municipal Act, 2001, Section 23.1 Occupational Health and Safety Act, 1990	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
24	Develop, approve, modify, and implement administrative policies, procedures, and practices.	Director	Municipal Act, 2001, Section 23.1, Section 229, and Section 270	
25	Pay Equity adjustments, grid movement approvals, indexation of pay bands.	Director of Human Resources	Municipal Act, 2001, Section 23.1	In accordance with applicable County policy in consultation with applicable Director
26	Appoint, employ, promote, demote, suspend, discipline, and dismiss all employees, excluding statutory employees.	CAO	Municipal Act, 2001, Section 23.1	
27	<p>Administration of benefits including health, dental, STD, LTD, WSIB and OMERS.</p> <p>All claims management documentation and Return to Work and Accommodation documentation.</p> <p>Authority to sign enrollment paperwork and all necessary documentation in the course of employment of an employee including court ordered deductions. Year-end documentation and T4 preparation.</p>	Director of Human Resources; General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	
28	Execute Memoranda of Agreement or Letters of Understanding pertaining to collective bargaining negotiations.	Director of Human Resources; CAO	Municipal Act, 2001, Section 23.1	
29	Enter into a settlement agreement for the purpose of resolving applications made under the Human Rights Tribunal of Ontario	Director of Human Resources; CAO	Municipal Act, 2001, Section 23.1	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
30	Execute deferral agreements related to the administration of the Development Charges By-laws for Payment Plans and Rate Freezes.	General Manager of Finance & Community Services	Development Charges Act, 1997	
31	File complaints, mediate and settle proceedings at the Assessment Review Board and Execute Minutes of Settlement of Assessment Review Board.	General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	
32	Designate Assessment Review Board (ARB) Appeal Representative.	General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	
33	Designate Assessment Review Board (ARB) Complaints Representative.	General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	
34	To draw, endorse, accept, sign and make all or any bills of exchange, cheques and orders for payment of money and that any one of the officers may on behalf of the County drawn drafts, endorse all or any bills of exchange, cheques, promissory notes and orders for the payment of money and other instruments whether negotiable or not for deposit or collection for the credit of the County and to make minor or administrative changes to bank and other financial services agreements.	General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	Only with the bankers of the County may arrange, settle, and certify all books and accounts between the County and its bankers and sign receipts for vouchers.
35	Ultimate authority for all investment transactions.	General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	In accordance with Municipal Investment Policy, and other applicable regulations.

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
36	Approval of all emergency expenditures deemed essential to mitigate the emergency incident.	General Manager of Finance & Community Services; CAO	Municipal Act, 2001, Section 23.1 and 275	In accordance with the Middlesex County Emergency Response Plan
37	Authority to accept all donations and sponsorship submissions. Approve and execute donation or sponsorship agreements for donations and to issue a receipt, release, indemnity, waiver, or other document required for the disbursement of a donation or a bequest to the County.	General Manager of Finance & Community Services	Municipal Act, 2001, Section 23.1	
38	Approve execution of agreements for acquisition or disposition of temporary and permanent easements as required for approved capital projects or other municipal purposes, together with such other documents as may be required in connection with such acquisition or disposition.	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	Terms and conditions of such agreements and related documents must be acceptable to the County Barrister and Solicitor/Director of Legal Services.
39	Authority to approve the acquisition of real property and road allowances at no cost to the County and/or within the approved budget amount, by means other than expropriation, together with such other documents as may be required in connection with such acquisition or disposition to effect transfers.	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	Terms and conditions of such agreements and related documents must be acceptable to the County Barrister and Solicitor/Director of Legal Services.
40	Authority to execute applications for new entrance permits and culvert installations; provide written confirmation to applicant of diameter of culvert required entrance permits.	General Manager of Infrastructure; Engineering Supervisor	Municipal Act, 2001, Section 23.1	
41	Issuance of Road Occupancy Permits and Municipal Consent for utility maintenance and works within road right-of-way, and/or for oversized loads.	General Manager of Infrastructure; Engineering Supervisor	Municipal Act, 2001, Section 23.1	
42	Temporarily close any highway or portion of a highway: a) For construction, repair or improvement of the highway or portion of the highway, or construction or repair of any works, under, over,	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
	<p>along, across, or upon the highway or portion of highway;</p> <p>b) Social, recreational, community, athletic or cinematographic purpose, or combination thereof;</p> <p>c) For any request under emergency services; or</p> <p>d) For construction purposes when public safety may be impacted</p>			
43	Designate construction zones where municipal permit involves construction or repair of a highway or works near a highway, including authority to designate a lower rate of speed for vehicles traveling in construction zones.	General Manager of Infrastructure	Highway Traffic Act, 1990, Municipal Act, 2001, Section 23.1	
44	Temporary Reduction or Lifting of Load Limits on Highways, including designation of alternate routes where applicable.	General Manager of Infrastructure	Highway Traffic Act, 1990	
45	Authority to declare a significant weather event to extend the response time to achieve Minimum Maintenance Standards.	General Manager of Infrastructure	Highway Traffic Act, 1990	
46	Enter into Encroachment Agreements for County purposes.	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	Terms and conditions of such agreements and related documents must be acceptable to the County Barrister and Solicitor/Director of Legal Services.
47	Authority to sign agreements with Railway Authorities for cost sharing of warning systems and maintenance at level railway crossings.	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	Terms and conditions of such agreements and related documents must be acceptable to the County Barrister and Solicitor/Director of Legal Services.

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
48	Authority to amend the schedules that regulate stopping prohibition, stop controlled intersections, parking prohibition, limited parking restrictions, parking meter zones, commercial vehicle load permits, loading prohibitions, yield signs, prohibited turns, one-way highways, and speed limits on highways under the jurisdiction of the County of Middlesex.	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	
49	Sign applications for environmental approvals	General Manager of Infrastructure	Municipal Act, 2001, Section 23.1	
50	Authority to negotiate and settle claims against the Municipality within insurance deductible limit.	County Barrister and Solicitor/Director of Legal Services	Municipal Act, 2001, Section 23.1	
51	Commence, defend and conduct any proceeding before any court, administrative tribunal or other decision-making or advisory body in accordance with instructions received from Council or from officers or employees of the County having operational responsibility for the subject matter of such proceedings, or on their own initiative where necessary to protect, preserve or assert the best legal interests of the County until such time as the matter can be reported to the appropriate instructing authority for consideration	County Barrister and Solicitor/Director of Legal Services		
52	Authority to commence claims, applications, motions and undertake execution procedures for the collection of all debts, accounts and judgements owed to the County.	County Barrister and Solicitor/Director of Legal Services	Municipal Act, 2001, Section 23.1	
53	Take all steps necessary to defend any action or legal proceeding commenced against the County.	County Barrister and Solicitor/Director of Legal Services	Municipal Act, 2001, Section 23.1	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
54	Settle any procedural or interlocutory matter (matter not determinative of the rights and obligations of the parties concerning the substantive issues in the proceedings) and to settle the terms of any contract authorized for execution by or under the authority of the Council	County Barrister and Solicitor/Director of Legal Services		
55	Retain external counsel, any expert or other person to assist in an actual or potential action or other legal proceeding or to obtain legal advice on behalf of the County.	Director	Municipal Act, 2001, Section 23.1	Cost or retainer shall fall within approved County budget.
56	Accept service of any legal document on behalf of the Municipality.	Manager of Legislative Services/County Clerk; Legislative Services Coordinator; Director; CAO	Rules of Civil Procedure; Municipal Act, 2001	
57	Execute any agreement or other legal document on behalf of the Municipality that is necessary to conduct the County Solicitor's authority as set out herein, including releases, receipts, waivers, indemnities, and minutes of settlement.	County Barrister and Solicitor/Director of Legal Services	Municipal Act, 2001, Section 23.1	
58	<p>Where a Child Care Services Agency Agreement exists as between the County of Middlesex and the Designated Service Manager authority to:</p> <ul style="list-style-type: none"> a) Manage the administrative duties associated with the delivery Child Care Services in the geographic area of the County of Middlesex excluding the geographic area of the City of London; b) Authorize, endorse, and administer on behalf of the County of Middlesex, Child Care Services Agency Funding Agreements with agencies in standard form approved by Middlesex County Council; c) Undertake necessary administrative, financial, and reporting actions, including without limitation, approval of Registered Early Child 	General Manager of Finance & Community Services	Child Care and Early Years Act, 2014, Municipal Act, 2001, Section 23.1	

No.	Delegation	Delegate(s)	Legislative Authority	Conditions/Restrictions
	<p>Education Service Provider Exemptions and approval for Serious Incident reports under the Act, with respect to the geographic area of the County of Middlesex excluding the geographic area of the City of London; and</p> <p>d) Sub-delegate in writing, the responsibility for administrative, financial, and reporting actions concerning Registered Early Child Education Service Provider Exemptions and Serious Incident reports under the Act with respect the geographic area of the County of Middlesex excluding the geographic area of the City of London to a qualified designate.</p>			