

MIDDLESEX-LONDON PARAMEDIC SERVICES AUTHORITY BOARD

MINUTES

(TO BE APPROVED)

Thursday, October 12, 2023, 10:00 AM

MLPS Headquarters

1035 Adelaide St S, London, ON N6E 1R4

Members Present Bill Rayburn
 Cathy Burghardt-Jesson
 Brian Ropp
 Mike McGuire
 Susan Stevenson

Also Present Neal Roberts, Chief, MLPS
 Adam Bennett, Deputy Chief, MLPS
 Colin Heise, Commander, Professional Practice, MLPS
 Kelly Dolbear, Commander, Logistics, MLPS
 Paul Shipway, Manager of Legislative Services/Clerk
 Cindy Howard, GM of Finance and Community Services, County
 Treasurer and Deputy CAO

1. CALL TO ORDER

Chief Executive Officer/Executive Chair Rayburn called the meeting to order at 10:00 a.m.

2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST

None.

3. MINUTES

3.a Minutes of the June 21, 2023 Meeting of the MLPS Authority Board

Moved by Brian Ropp

Seconded by Mike McGuire

THAT the Minutes of the June 21, 2023 meeting of the MLPS Authority Board be approved as presented.

Carried

4. ACTION ITEMS

- 4.a Request for Tender #MLPS-2023-003 – Seasonal Maintenance at Middlesex-London Paramedic Stations

Report from Kelly Dolbear, Commander of Logistics, Middlesex-London Paramedic Service and Josh White, Procurement Services Manager

Moved by Susan Stevenson

Seconded by Mike McGuire

THAT the Middlesex-London Paramedic Services Authority Board authorize the Middlesex-London Paramedic Service Chief to award the Request for Tender # MLPS-2023-003 for Seasonal Maintenance at Middlesex-London Paramedic Stations to the Bidder's identified in Table 1 within the Analysis Section of this report for a total of \$89,776.75 before tax for the first year;

AND THAT the Chief be authorized to execute, on behalf of the County of Middlesex, all agreements and other documents necessary to implement this award on confirmation that such agreements and other documents be in a form satisfactory to the County Solicitor.

Carried

- 4.b 2024 MLPS Draft Budget Estimate

Presentation from Neal Roberts, Chief, MLPS

Moved by Susan Stevenson

Seconded by Brian Ropp

THAT the 2024 MLPS Draft Budget Estimate be received for information.

Carried

5. CORRESPONDENCE AND INFORMATION ITEMS

- 5.a Letter dated August 30, 2023 from the Deputy Premier and Minister of Health regarding the 2023 Land Ambulance Services Grant (LASG)
- 5.b Letter dated August 31, 2023 from the Assistant Deputy Minister of Health regarding 2023 Land Ambulance Services Grant (LASG)
- 5.c Letter dated September 11, 2023 from the Deputy Premier and Minister of Health regarding the 2023/24 Dedicated Offload Nurses Program funding

Moved by Mike McGuire
Seconded by Susan Stevenson

THAT Items 5.a to 5.c be received for information.

Carried

6. CLOSED SESSION

Moved by Mike McGuire
Seconded by Susan Stevenson

THAT the next portion of the meeting be closed at 11:52am in order to consider litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board in accordance to section 239(2)(e)(k) of the Municipal Act, 2001.

Carried

6.a System Status Response

Verbal report from Neal Roberts, Chief, MLPS

Moved by Susan Stevenson
Seconded by Brian Ropp

THAT the Board resume from its Closed Session at 12:22pm.

Carried

6.b Rise and Report from Closed Session

7. INQUIRIES

None.

8. NEW BUSINESS

None.

9. BY-LAWS

9.a #2023-05 - A BY-LAW to Confirm the Proceedings of the October 12, 2023 Meeting of the MLPS Authority Board

Moved by Mike McGuire
Seconded by Susan Stevenson

THAT the by-law be given a first and second reading.

Carried

Moved by Brian Ropp
Seconded by Mike McGuire

THAT the by-law be given a third and final reading.

Carried

10. NEXT MEETINGS

11. ADJOURNMENT

Moved by Brian Ropp
Seconded by Cathy Burghardt-Jesson

THAT the meeting adjourn at 12:23 pm.

Carried

Paul Shipway, County Clerk

Bill Rayburn, Chief Executive
Officer/Executive Chair