



## County Council

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**Meeting Date:** October 24, 2023

**Submitted by:** Chris Traini, P.Eng., County Engineer/Deputy CAO and Josh White, Procurement Services Manager

**Subject:** Award of Request for Tender - T-38-2023  
Supply and Delivery of One New 4x4 Half-Ton Pickup Truck

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### **BACKGROUND:**

As per the County of Middlesex Five Year Machinery Replacement Program County staff are recommending the replacement of T-38, a 4x4 half-ton pickup truck.

### **ANALYSIS:**

A Request for Tender (RFT) was issued on September 26, 2023, which closed on October 12, 2023 with three submissions being received.

All three submissions were reviewed by County staff and deemed to meet the RFT's specifications for the vehicles.

Highbury Ford Sales Limited was the low Tenderer at \$59,635.00 excluding H.S.T. A summary of the RFT results can be found attached to this report.

Delivery of the vehicle is expected to be approximately 8 weeks.

### **FINANCIAL IMPLICATIONS:**

The estimated cost of the vehicle prior to Tendering was \$75,000.00 excluding HST. The tendered price is below the staff estimated cost for this vehicle.

### **ALIGNMENT WITH STRATEGIC FOCUS:**

This report aligns with the following Strategic Focus, Goals, or Objectives:

Strategic Focus	Goals	Objectives
Connecting Through Infrastructure  	Ensure communities are built on a sustainable foundation that is connected and thriving	<ul style="list-style-type: none"> <li>• Encourage and advocate, through partnerships, the construction of scalable, equitable broadband infrastructure, recognizing our unserved and underserved areas</li> <li>• Commit to a sound asset management strategy to maintain and fund critical infrastructure</li> <li>• Use County infrastructure in an innovative way to provide a seamless service experience for residents</li> </ul>

**RECOMMENDATION:**

THAT the County Engineer be authorized and directed to award the Request for Tender # T-38-2023 to Highbury Ford Sales Limited in the amount of \$59,635.00 before taxes;

AND THAT that the County Engineer be authorized to execute, on behalf of the County of Middlesex, all agreements and other documents necessary to implement this award on confirmation that such agreements and other documents be in a form satisfactory to the County Solicitor.