



MIDDLESEX COUNTY LIBRARY BOARD MINUTES

Tuesday, March 24, 2026 10:30 AM
Middlesex County Building
399 Ridout Street North, London

Members Present

Jim Maudsley
Warden Clarke
Councillor McMillan
Marigay Wilkins
Ruth Adams
Brad Richards

Members Absent

1. CALL TO ORDER

Chair Maudsley called the meeting to order at 10:30am.

Lindsay Brock read the Land Acknowledgement as follows:

We acknowledge that the land we stand upon today is the traditional territory of the Attawandaron (Add-a-won-da-run), Anishinabeg (Ah-nish-in-a-beg), Haudenosaunee (Hoden-oh-show-nee), and Lunaapeewak (Len-ahpay-wuk) peoples who have long standing relationships to the land, water and region of Southwestern Ontario. The local First Nation communities of this area include Chippewas of the Thames First Nation, Oneida Nation of the Thames First Nation, and Munsee-Delaware Nation.

We acknowledge the treaties that are specific to this area: Treaty 2 (McKee Purchase), Treaty 3 (Between the Lakes Purchase), Treaty 6 (London Township Purchase), Treaty 21 (Long Woods Purchase) and Treaty 29 (Huron Tract Purchase). We value the significant contributions, both in the past and the present of local and regional first nations of Turtle Island.

We acknowledge historic and ongoing injustices that indigenous peoples endure in Canada and we affirm our commitment to honouring indigenous voices, nations and cultures, and to moving forward in the spirit of reconciliation and respect.

2. PROVISION FOR DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

None.

3. APPROVAL OF THE AGENDA

Resolution Number: LB-2026-010

Moved By: Brad Richards

Seconded By: Ruth Adams

THAT the Agenda be approved as presented.

Carried

4. ADOPTION OF MINUTES

4.a Minutes of the January 13, 2026 Meeting of the Library Board

Resolution Number: LB-2026-011

Moved By: Councillor McMillan

Seconded By: Warden Clarke

THAT the Minutes of the January 13, 2026 Meeting of the Library Board be approved as presented.

Carried

5. VISIONING TOPIC

5.a 2025 EarlyON Year-in-Review & 2026 Preview

Presentation by Nadine Devin, Early Years Program Manager

Resolution Number: LB-2026-012

Moved By: Marigay Wilkins

Seconded By: Brad Richards

THAT the 2025 EarlyON Year-in-Review & 2026 Preview presentation be received for information.

Carried

6. ACTION ITEMS

- 6.a Award of RFP # MC-2026-06 – Consulting Services for Library Facility Master Plan

Report from Lindsay Brock, Director of Library Services/CEO

Resolution Number: LB-2026-013

Moved By: Councillor McMillan

Seconded By: Warden Clarke

THAT the Award of RFP # MC-2026-06 – Consulting Services for Library Facility Master Plan report be received for information;

THAT Library Board Award RFP # MC-2026-06 to Monteith Brown Planning Consultants in the amount of \$69,943.75+HST;

AND THAT the Director of Library Services be authorized to execute the agreement with Monteith Brown Planning Consultants in a form satisfactory to the County Solicitor.

Carried

- 6.b Appointment of Library Board Treasurer

Report from Marci Ivanic, Director of Legislative Services / County Clerk

Resolution Number: LB-2026-014

Moved By: Marigay Wilkins

Seconded By: Brad Richards

THAT the Appointment of Library Board Treasurer report be received for information;

AND THAT Nikki Nourse, Director of Financial Services, be appointed Treasurer of the Middlesex County Library Board for the remainder of the 2022-2026 term or until such time as replaced.

Carried

- 6.c Policy Review – Governance Policies

Report from Marci Ivanic, Director of Legislative Services / County Clerk and Lindsay Brock, Director of Library Services/CEO

Resolution Number: LB-2026-015

Moved By: Ruth Adams

Seconded By: Councillor McMillan

THAT the Policy Review – Governance Policies report be received for information;

THAT the Library Board approve the updates to the Governance Policies;

AND THAT the Middlesex County Library Policy Manual be updated to reflect this review.

Carried

7. CORRESPONDENCE AND INFORMATION ITEMS

7.a System Internet 2026-2025

7.b System Circulation, 2026-2025

7.c Library Activity Report

Report from Lindsay Brock, Director of Library Services / CEO

7.d News Articles

7.e Letter to PA Bill Denault, Ministry of Tourism Culture and Gaming re: ROMA Delegation Follow-up

7.f Middlesex EarlyON 2025 Year in Review

7.g Misinformation March Poster

7.h GetSetUp Resource Guide

7.i Brainfuse Canada - HelpNow

Resolution Number: LB-2026-016

Moved By: Ruth Adams

Seconded By: Brad Richards

THAT Items 7.a to 7.i be received for information.

Carried

8. INQUIRIES

None.

9. NEW BUSINESS

9.a Next Meetings

- Tuesday, May 26, 2026
- Tuesday, June 16, 2026
- Tuesday, September 22, 2026

10. BY-LAWS

10.a #54 - A BY-LAW to Confirm the Proceedings of the March 24, 2026 Meeting of the Library Board

Resolution Number: LB-2026-017

Moved By: Councillor McMillan

Seconded By: Warden Clarke

THAT the By-Law be given a first and second reading.

Carried

Resolution Number: LB-2026-018

Moved By: Marigay Wilkins

Seconded By: Brad Richards

THAT the By-Law be given a third and final reading.

Carried

11. ADJOURNMENT

Accessible formats and communication supports are available up request. Please contact Marcia Ivanic, County Clerk to make a request at clerk@middlesex.ca

Resolution Number: LB-2026-019

Moved By: Ruth Adams

Seconded By: Brad Richards

THAT the meeting adjourn at 11:20am.

Carried

Marci Ivanic, County Clerk

Jim Maudsley, Chair